

# MARTHA GRAHAM

## STUDIO RENTAL

Email completed form to [rentals@marthagraham.org](mailto:rentals@marthagraham.org) with subject "Studio Rental." Let us know if you've rented with us before!

<b>Rental Request Form</b>					
<b>Name:</b>					
<b>Company (if applicable):</b>					
<b>Nonprofit Status (if applicable):</b>					
<b>Are you a New York based artist?</b>					
<b>Contact Phone:</b>					
<b>Contact Email:</b>					
<b>Purpose of Rental - Select One:</b>					
Rehearsal	Class	Workshop	Auditions	Other	
If you are booking space for a show, showcase, special event, film or photo shoot, you must fill out the Tech Questionnaire portion of this form.					
<b>Studio Preference:</b>		1	2		
<b>Preferred Dates &amp; Times:</b>					
<b>Notes:</b>					

<b>Tech Questionnaire</b>					
<b>Crew</b>			<b>Contact Information:</b>		
1) Do you have a Stage Manager?			_____		
2) Do you have a Lighting Designer?			_____		
3) Do you have a Sound Designer?			_____		
The Martha Graham Studio Theater's TD is responsible for pre-setting the space to its standard black box configuration, troubleshooting any sound, lighting, or other technical equipment issues, assisting in the restoration of the space back to its repertory plot and studio configuration. The TD may be able to also act as sound board operator, depending on the complexity of the performance, however, the TD is not meant to replace or be a substitute for the Stage Manager or Lighting Designer/Supervisor position.					
<b>Equipment</b>					
1) What Graham property will you need to use during your rental?		Sound	Light	Projection	Mics
2) Please list all other materials you intend to bring into the space:		_____			
		_____			
*The Martha Graham Center does not permit the use of hazers, smoke machines, rigging, painter's tape or electrical tape in our studios. You must reset the space after use. This includes removing spike tape and basic cleanup.					
<b>Notes:</b>					